

CHAPTER 15. DISTRIBUTION OF PUBLICATIONS

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Authority

The provisions of this Chapter 15 issued under 45 Pa.C.S. §§ 502—504 and 729—731; and sections 501, 502, 506, 507 and 521 of The Administrative Code of 1929 (71 P. S. §§ 181, 182, 186, 187 and 201), unless otherwise noted.

Source

The provisions of this Chapter 15 adopted by JCD Order No. 4, dated July 8, 1969, unless otherwise noted.

OFFICIAL DISTRIBUTION

§ 15.1. The General Assembly.

(a) *Members.* A member of the General Assembly, upon written request to the Bureau, is entitled to receive, with subscription paid by the Commonwealth, one copy of documents published under this part at the post office address specified by the member.

(b) *Capitol copies.* The Bureau may distribute, with subscription paid by the Commonwealth, the following additional copies of documents published under this part, as follows:

<i>Recipient</i>	<i>Number of Copies</i>	
	<i>Code</i>	<i>Bulletin</i>
Senate Library	1	4
President Pro Tempore of the Senate	1	2
Speaker of the House	1	2
Office of Senate Majority Leader	1	2
Office of Senate Minority Leader	1	2
Office of House Majority Leader	1	2
Office of House Minority Leader	1	2
Legislative Reference Bureau	2	6

Source

The provisions of this § 15.1(a) amended by JCD Order No. 6, dated May 21, 1970, 1 Pa.B. 10. Immediately preceding text appears at serial page (0111).

§ 15.2. The judicial branch.

(a) One copy of documents published under this part shall be furnished, with subscription paid by the Commonwealth, to:

- (1) The Court Administrator of Pennsylvania.
- (2) A justice or law judge of a court of record at the post office address of his chambers as furnished to the Department by the Court Administrator of Pennsylvania.

(b) The *Bulletin* shall be furnished, with subscription paid by the Commonwealth, as follows:

- (1) The Prothonotary of a county.
- (2) The Clerk of Courts of a county.
- (3) The Clerk of the Orphans' Court Division of a county.
- (4) District Justices.

Source

The provisions of this § 15.2 amended through December 9, 1977, 7 Pa.B. 3593. Immediately preceding text appears at serial page (19279).

§ 15.3. Executive agencies.

(a) One copy of documents published under this part shall be furnished, with subscription paid by the Commonwealth, to the executive head of each department or independent board or commission.

(b) The *Code*, or its titles or parts, and the *Bulletin* shall be furnished, with subscription paid by the Commonwealth, to officers and employees of the Commonwealth in such numbers as are needed for official use as determined by the Department under the policy supervision and direction of the Joint Committee. Requests for placement on the distribution lists for the *Code* or *Bulletin* or both under this section shall be made in writing to the Director, Bureau of Management Services, Department of General Services.

Source

The provisions of this § 15.3 amended October 13, 1972, 2 Pa.B. 1928. Immediately preceding text appears at serial page (0276).

§ 15.4. Political subdivisions.

The Bureau shall distribute one copy of the *Bulletin*, with subscription paid by the Commonwealth, to each political subdivision, as follows:

- (1) The office of county commissioners of counties except counties of the first class.
- (2) The office of the Mayor of a city, borough or incorporated town.
- (3) The secretary of the board of commissioners or supervisors of a township.
- (4) The office of a school district.

Source

The provisions of this § 15.4 amended by JCD Order No. 6, dated May 21, 1970, 1 Pa.B. 10. Immediately preceding text appears at serial page (0112).

§ 15.5. Public libraries.

The Bureau shall distribute, with subscription paid by the Commonwealth, one copy of documents published under this part to the following:

- (1) A county law library within this Commonwealth at the address certified by the President Judge of the court of common pleas of the judicial district which includes the county.
- (2) The State Law Library.
- (3) A library requesting the documents and entitled to them under section 425 of the Library Code (24 P. S. § 4425).

Authority

The provisions of this § 15.5 issued under section 425 of The Library Code (24 P. S. § 4425).

Source

The provisions of this § 15.5 amended by JCD Order No. 5, dated December 2, 1969.

§ 15.6. Law school libraries.

The Bureau shall distribute, with subscription paid by the Commonwealth, one copy of documents published under this part to a law school library situated in this Commonwealth which, under rules of court, receives copies of printed briefs and records filed in the Supreme Court of Pennsylvania.

Source

The provisions of this § 15.6 amended by JCD Order No. 5, dated December 2, 1969.

§ 15.7. Reciprocal exchange copies.

The Bureau shall distribute, with subscription paid by the Commonwealth, to other states and foreign jurisdictions on a reciprocal basis copies of documents published under this part upon requisitions of the State Law Library and the approval of the requisitions by the Joint Committee.

Source

The provisions of this § 15.7 amended by JCD Order No. 5, dated December 2, 1969.

§ 15.8. Requisitions for quantity overruns of specific items.

To meet requirements for special distribution in special quantity of the *Bulletin* or portions of the *Code*, agencies may request an overrun of a specific printing. Advance printing and binding requisitions submitted by the agency in writing directly to the Bureau shall be received no later than 12 noon of the day before printing commences. It is the responsibility of the agency to determine the time printing commences by inquiry to the Bureau.

Source

The provisions of this § 15.8 amended October 13, 1972, 2 Pa.B. 1928. Immediately preceding text appears at serial page (0760).

Cross References

This section cited in 1 Pa. Code § 15.9 (relating to individual regulations).

§ 15.9. Individual regulations.

(a) Under 45 Pa.C.S. § 729 (relating to publication of individual documents), the *Code* shall be published under typographical and contractual arrangements which shall ensure to every agency and court the opportunity to procure at reasonable cost individually printed pamphlet copies of the regulations, statements of policy and rules of court of such agency or court published by authority of the act.

(b) Pamphlet copies requested at the time of printing under § 15.8 (relating to requisitions for quantity overruns of specific items) are available to an agency at incremental cost plus binding and handling. Pamphlet copies otherwise requested are available to an agency at the cost of press set-up, printing and binding, but without charge for typography. Reference should be made to § 17.58 (relating to resolution of disagreements concerning the form or format of documents).

PUBLIC SALE**§ 15.21. Subscription and copy prices.**

(a) The established price for the *Code*, including binders, tabs, packaging and mailing to any point in the United States, the established annual subscription price for the complete supplementation service known as the *Pennsylvania Code Reporter*, including postage to any point in the United States and prices for individual use units of the *Code* and related supplementation service will be fixed in the manner provided by the contract between the Commonwealth and the publisher of the *Code*. The prices will be set forth in the Preface to Title 1 of the *Code*.

(b) The Bureau will furnish upon request reproductions of documents published under this part at a price of 25¢ per page.

Source

The provisions of this § 15.21 adopted by JCD Order No. 5, dated December 2, 1969, and amended through June 6, 1980, effective June 7, 1980, 10 Pa.B. 2328; amended December 6, 1991, effective December 7, 1991, 21 Pa.B. 5642; amended July 21, 1995, effective July 22, 1995, and apply retroactively to July 1, 1995, 25 Pa. B. 2882. Immediately preceding text appears at serial pages (188999) to (189000).

Cross References

This section cited in and 1 Pa. Code § 17.34 (relating to reproductions and certified copies of documents).

§ 15.22. [Reserved].**Source**

The provisions of this § 15.22 amended April 15, 1977, 7 Pa.B. 1028; reserved July 21, 1995, effective July 22, 1995, and apply retroactively to July 1, 1995, 25 Pa. B. 2882. Immediately preceding text appears at serial page (189000).

§ 15.23. Automatic subscriptions.

(a) Under 45 Pa.C.S. § 731 (relating to automatic subscriptions), by order published at 12 Pa.B. 1096 (April 3, 1982), the Joint Committee terminated the automatic subscription provisions as they related to the Pennsylvania Public Utility Commission.

(b) Under 45 Pa.C.S. § 731 by order published at 24 Pa.B. 2388 (May 7, 1994), the Joint Committee terminated the automatic subscription provisions as they related to the Department of Banking.

(c) Under 45 Pa.C.S. § 731 by order published at 25 Pa.B. 2882 (July 22, 1995), the Joint Committee terminated the automatic subscription provisions as they related to the Insurance Department.

Authority

The provisions of this § 15.23 issued under The Administrative Code of 1929 (71 P. S. §§ 66, 186, 411 and 412); and 45 Pa.C.S. §§ 502—504 and 729—731.

Source

The provisions of § 15.23 amended through October 19, 1984, effective October 20, 1984, 14 Pa.B. 3865; amended May 6, 1994, effective upon publication and apply to subscriptions for FY 1994-95, 24 Pa.B. 2388, amended July 21, 1995, effective July 22, 1995, and apply retroactively to July 1, 1995, 25 Pa.B. 2882. Immediately preceding text appears at serial pages (189000) to (189001).

§ 15.24. [Reserved].**Source**

The provisions of this § 15.24 adopted April 6, 1973, effective April 7, 1973, 3 Pa.B. 649; amended December 6, 1991, effective December 7, 1991, 21 Pa.B. 5642; amended July 21, 1995, effective July 22, 1995, and applies retroactively to July 1, 1995, 25 Pa.B. 2882. Immediately preceding text appears at serial page (189001).

EXPENSES OF DISTRIBUTION**§ 15.31. Payment for documents.**

Under 45 Pa.C.S. § 504 (relating to payment for documents), payments for documents published by authority of the act shall be made to the Department, which shall pay the same into the State Treasury through the Department of Revenue to the credit of the appropriations of the Bureau and the Department in proportions as the Joint Committee shall specify.

§ 15.32. Distribution of publication expenses.

Under 45 Pa.C.S. § 505 (relating to distribution of publication expenses), in order to reimburse the Bureau for the cost of administering the act and in order to reimburse the Department for the expenses of the Joint Committee and for the costs incurred in printing and distributing the publications provided for in the act which are neither recovered by the sale of the publications to an agency or to the public nor paid by subsequent appropriations made directly to the Bureau or the Department for the costs and expenses of such administration, printing and distribution, every agency or court issuing documents published by authority of the act shall be billed at least quarterly by the Bureau and the Department, upon a cost basis, at the amounts as the Joint Committee with the approval of the Executive Board shall determine for the costs and expenses, including costs incurred pursuant to the initial publication of the *Code*; that amounts payable thereunder for reimbursing the Bureau and the Department for the costs of administration and printing and distribution shall be credited to the appropriations of the Bureau and the Department respectively, and shall be paid out of the moneys in the General Fund, special operating funds, or other funds of the State Treasury currently appropriated to an issuing agency or court; and that nothing in the section shall limit the right of the General Assembly to make annual appropriations to the Bureau or to the Department or both for their total anticipated costs and expenses under the act.

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